



**MIDDLE RIVER REGIONAL JAIL AUTHORITY BOARD
QUARTERLY MEETING AGENDA
June 1, 2021, 2:00 p.m.**

1. Call to Order Stephen King, Chairman
2. Approval of April 6, 2021 Minutes
3. Public Comments

Public Comments are intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period.
4. Comments from Board Members and Legal Counsel
5. Finance Report
 - a. FY 2021 Status
6. Reports and Briefings:
 - a. Population Report - Bed Report (Executive Summary #2021-039)
 - b. Community Corrections Report (Executive Summary #2021-040)
 - c. Staff vacancy Report (Attachment)
 - d. Superintendent/COVID-19 Report (Executive Summary #2021-044)
 - e. Programs Report (Executive Summary #2021-043)
7. Old Business:
 - a. Jail Renovation and Expansion
8. New Business
 - a. Discuss authorizing the Superintendent to approve Easement for Service Authority (water access).
 - b. Approval of net position policy (new and current policy included)
9. Closed Session:
 - a. Legal Advice
10. Next meeting is scheduled for **August 3, 2021 at 2:00 p.m.**



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

April 6, 2021 2:00 p.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. King, Chairman, called the April 6, 2021 Middle River Regional Jail Authority Board meeting to order at 2:10 p.m.

Members Present:

Stephen King, Rockingham County Administrator (Chairman)
Steven Rosenberg, Staunton City Manager (Vice Chairman)
Timothy Fitzgerald, Augusta County Administrator
Michael G. Hamp, Waynesboro City Manager
Eric Campbell, Harrisonburg City Manager
Cameron McCormick, Waynesboro City Finance Director
Phillip Trayer, Staunton City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director
Jennifer Whetzel, Augusta Assistant County Administrator
Bryan Hutcheson, Rockingham County Sheriff
Donald Smith, Augusta County Sheriff
Matt Robertson, Staunton City Sheriff (Virtual)

Members Absent:

Gabriel Camacho, Harrisonburg Interim Chief of Police
Joe Harris, Waynesboro City Sheriff

Facility Staff:

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail
Eric Young, Director of Operations, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Roger Wiley, Legal Counsel, Middle River Regional Jail Authority
Leslie Powell, Chief of Security, Middle River Regional Jail
Todd Lloyd, Chief of Operations, Middle River Regional Jail
George "Tony" Heflin, Chief of Support Services, Middle River Regional Jail
Wyatt Brown, Lieutenant of Support Services, Middle River Regional Jail
Captain Jimmy L. Wimer, Rockingham County
Misty Cook, Augusta County Finance Director
Tyler Moses, IT, Middle River Regional Jail
John Hood, WHSV
Jessica Wetzler, DNR
Tracy Stover, Citizen
Nitch Narduzzi, Citizen
Calvin Pynn, Citizen
Randi Hagy, Citizen
Hannah Wittmer, Citizen
Manuel Vasquez, Citizen
Danny Link, Citizen
Anna Cabbage, Citizen
Buris Ozuna, Citizen

Approximately 15 citizens attended via Webex

2. RECOGNITIONS, RESOLUTIONS, AWARDS, AND RETIREMENTS

None at this time.

3. APPROVAL OF MINUTES

Mr. Rosenberg made a motion to approve the minutes from the February 2, 2021 meeting. Mr. Fitzgerald seconded the motion. Approval was **unanimous**.

4. CITIZEN COMMENTS AND COMMUNICATIONS

Mr. King wants everyone to be aware that no decisions will be made today regarding expansion. Mr. Newton is meeting with locality Boards and Councils. Any decision on expansion must pass through several steps before a decision is made.

Several members of the public, as well as several citizens virtually spoke voicing concerns regarding the potential expansion of the jail.

5. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL

Mr. Hamp stated he may need to leave early for a budget meeting.

6. FINANCE REPORT

- a. **FY 2021 Update** – Ms. Colvin noted that overtime is up due to lack of staffing; Maintenance and Repairs is up, 90% of budget used. HVAC bid was sent out today.
- b. **Finance Report** -Ms. Colvin asked if there were questions regarding the Finance Report in the meeting packet. There were no questions.
- c. **FY 2022 Proposed Budget** – Ms. Colvin reviewed. Ten vacant officer positions have been placed on hold. A 5% COLA increase will be partially offset by the position upgrades funded

by the Compensation Board. Also includes bed rental for 50 inmates at \$55.00 per day/per inmate resulting in a \$1.7 million increase for the locality contributions. There was discussion regarding positions and bed rentals. The Compensation Board has approved a 5% pay increase effective July 1, 2021. \$95,000.00 would be the locality contribution share for the FY 22 pay increase. Ms. Whetzel made a motion to accept the FY 22 budget of \$25,375,820.00 with the caveat that staffing would be reviewed before January 1, 2022. Mr. Hamp seconded the motion. **There were twelve affirmative votes and one dissenting vote.** Mr. King thanked the Finance Committee for the hard work to get a budget prepared.

7. REPORTS AND BRIEFING

Major Young reviewed the following reports:

- a. **Population Report** – As of April 6, 2021, there are a total of 801 offenders being housed by MRRJ. 44 inmates have been moved to the Department of Corrections.
- b. **Community Corrections Report** – Report reviewed and discussed. As of April 6, 2021 there are 87 offenders on HEI and 54 offenders on HEM. Home Electronic Incarceration offenders maintain jobs in the community. Home Electronic Monitoring are bonds through the courts.
- c. **Staff Vacancy Report** – Reviewed. At this time there are 24 Officer vacancies. 10 of the vacant positions are placed on hold. There are also 3 Nursing vacancies. Mr. Newton informed the Board that a job fair is planned for Saturday, April 10, 2021 from 9:00 a.m. – 1:00 p.m.
- d. **Superintendent's Report** –
 - COVID-19 update – Approximately 40% of staff have been vaccinated. 48% of inmates have been vaccinated.
 - Changes have been made to the intake process to keep the virus out if possible.
 - Operationally court transports, visitation and programs have restarted.
 - Staff are rapid tested weekly.
- e. **Programs Report** – Major Nicholson reviewed the Programs Report. Programs are resuming and numbers will begin to go back up.

8. OLD BUSINESS

There was no old business to discuss.

9. NEW BUSINESS

There was no new business to discuss.

10. CLOSED SESSION

Mr. Fitzgerald made a motion to go into closed session; seconded by Mr. Hamp. The vote of the Authority members to go into closed session was **unanimous**.

Middle River Regional Jail Authority Board entered closed session pursuant to:

- **The legal exemption under Virginia Code §2.2-3711(A)(7)**
Advise of legal counsel regarding potential litigation

CLOSED SESSION (cont.)

Mr. Fitzgerald made a motion to go out of closed session; seconded by Ms. Whetzel. All ayes to certify only discussion of legal advice regarding potential litigation was discussed.

Roll Call Vote as follows:

Stephen King (Chairman)	Aye
Timothy Fitzgerald	Aye
Steve Rosenberg	Aye
Mike Hamp	Aye
Eric Campbell	Aye
Jennifer Whetzel	Aye
Patricia Davidson	Aye
Larry Propst	Aye
Cameron McCormick	Aye
Phillip Trayer	Aye
Bryan Hutcheson	Aye
Donald Smith	Aye

11. ADJOURNMENT

With no additional business before the Authority Board, Mr. Fitzgerald made a motion to adjourn; seconded by Mr. Rosenberg. The meeting was adjourned at 3:10 p.m.

The next Authority Board meeting is scheduled for June 1, 2021 at 2:00 p.m.

Location: Augusta County Government Center Smith Board Room West.

Stephen King, Chairman

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	%
000999						
0000	**MIDDLE RIVER REG.JAIL AUTH.*					
015000						
0000	**REV USE OF MONEY & PROPERTY*					
015010						
0001	INTEREST INCOME	125,000.00		39,333.82	85,666.18	68.53
0099	INTEREST INCOME-DEBT SVC RES U			137.49	137.49-	
015020						
0007	SALE OF SALVAGE & SURPLUS			35,522.00	35,522.00-	
	**REV USE OF MONEY & PROPERTY*	125,000.00		74,993.31	50,006.69	40.00
016050						
0001	EMPLOYEE MEALS	4,000.00		130.00	3,870.00	96.75
0002	INMATE PHONE SYSTEM	425,000.00		375,000.01	49,999.99	11.76
0003	INMATE MEDICAL CO-PAY	66,000.00		57,770.12	8,229.88	12.46
0004	HOME ELECTRONIC MONITORING					
0005	WORK RELEASE	525,000.00		197,871.70	327,128.30	62.31
0006	INMATE KEEP FEES	230,000.00		341,083.26	111,083.26-	48.29-
0099	MISCELLANEOUS REVENUE	99,412.00		62,123.95	37,288.05	37.50
	EMPLOYEE MEALS	1,349,412.00		1,033,979.04	315,432.96	23.37
019020						
0001	BED RENTALS-STATE & FEDERAL					
0002	LOCAL BED RENTALS					
0003	LOCALITY CONTRIBUTIONS	11,908,817.00		12,504,622.48	595,805.48-	5.00-
0004	LOCAL WORK FORCE					
0011	RECOVERED COSTS-COMMISSARY FUN	317,165.00		239,560.30	77,604.70	24.46
0012	RECOVERED COSTS-OPERATIONS	47,296.00		71,460.39	24,164.39-	51.09-
0013	RECOVERED COSTS-MEDICAL	35,000.00		232,700.40	197,700.40-	564.85-
0014	RECOVERED COSTS - STATE & FEDE					
	BED RENTALS-STATE & FEDERAL	12,308,278.00		13,048,343.57	740,065.57-	6.01-
023020						
0002	COMPENSATION BOARD REIMBURSEME	6,193,415.00		4,876,538.96	1,316,876.04	21.26
0003	STATE PER DIEM REIMBURSEMENT	2,056,500.00		1,473,632.00	582,868.00	28.34
0004	STATE CAPITAL REIMBURSEMENT					
9999	AID TO THE COMMONWEALTH-CONTRA					
	COMPENSATION BOARD REIMBURSEME	8,249,915.00		6,350,170.96	1,899,744.04	23.02
024050						
0006	DEPT BEH HLTH & DEV VCSB-TDO	64,590.00		11,893.65	52,696.35	81.58
0010	MRRJ MENTAL HEALTH PROGRAM (GR			79,634.42	79,634.42-	
	DEPT BEH HLTH & DEV VCSB-TDO	64,590.00		91,528.07	26,938.07-	41.70-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	%
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033011						
0003	JUSTICE ASSISTANCE GRANT (JAG)					
0021	EQUIPMENT (COVID GRANT)			15,872.00	15,872.00-	
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	JUSTICE ASSISTANCE GRANT (JAG)			15,872.00	15,872.00-	
	--FUND TOTAL--	22,097,195.00		20,614,886.95	1,482,308.05	6.70

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
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000999							
0000	**MIDDLE RIVER REG.JAIL AUTH.*						
033020							
0000	**OPERATIONS**						
1100	SALARIES & WAGES	8,355,483.00		6,632,506.14		1,722,976.86	20.62
1200	SALARIES & WAGES-OVERTIME	514,325.00		491,657.68		22,667.32	4.40
1300	SALARIES & WAGES-PART TIME	508,316.00		267,119.22		241,196.78	47.45
1400	SALARIES & WAGES-TDO TRANSPORT	60,000.00		29,394.60		30,605.40	51.00
2100	EMPLOYERS SHARE - FICA	722,016.00		552,935.08		169,080.92	23.41
2210	EMPLOYERS SHARE - RETIREMENT	1,009,342.00		755,290.16		254,051.84	25.17
2300	EMPLOYERS SHARE-HEALTH INSURAN	1,842,478.00		1,397,614.00		444,864.00	24.14
2400	EMPLOYERS SHARE-GROUP LIFE INS	111,963.00		83,781.86		28,181.14	25.17
2500	LINE OF DUTY PREMIUMS	40,257.00		40,257.00			
2600	EMPLOYERS SHARE-VRS HYBRID STD	5,160.00		4,723.25		436.75	8.46
2700	WORKERS COMPENSATION INSURANCE	133,839.00		138,934.00		5,095.00-	3.80-
2800	HEALTH INSURANCE						
2801	HOSPITALIZATION-MRRJ						
2802	HEALTH SAVINGS ACCOUNT	14,000.00		9,500.76		4,499.24	32.13
3102	HEALTH CLUB						
3103	OTHER BENEFITS	16,400.00		23,387.93		6,987.93-	42.60-
3110	PROFESSIONAL HEALTH SERVICES	1,688,293.00		1,230,078.40		458,214.60	27.14
3111	HOSPITAL HEALTH SERVICES						
3112	PHYSICALS NEW EMPLOYEES	7,800.00				7,800.00	100.00
3121	JAIL EDUCATION PROGRAM						
3124	PROFESSIONAL SERVICES	83,000.00		52,488.61		30,511.39	36.76
3310	REPAIRS & MAINTENANCE-CONTRACT	212,550.00		165,605.69		46,944.31	22.08
3320	MAINTENANCE SERVICE CONTRACTS	60,000.00		13,154.25		46,845.75	78.07
3321	TECHNOLOGY MAINT. CONTRACTS	225,000.00		315,613.17		90,613.17-	40.27-
3322	PEST EXTERMINATION	2,000.00		675.00		1,325.00	66.25
3324	CONTRACTED FOOD SERVICES	1,250,000.00		829,660.47		420,339.53	33.62
3330	REPAIRS & MAINTENANCE-VEHICLES	20,000.00		6,615.08		13,384.92	66.92
3600	ADVERTISING	2,000.00		4,151.25		2,151.25-	107.56-
3900	INDIRECT COST TO FISCAL AGENT	133,491.00		65,654.49		67,836.51	50.81
5100	ELECTRIC SERVICES	425,000.00		260,319.81		164,680.19	38.74
5102	HEATING SERVICES	175,000.00		63,198.04		111,801.96	63.88
5103	WATER & SEWER SERVICES	400,000.00		193,472.36		206,527.64	51.63
5104	REFUSE COLLECTION	25,000.00		15,549.62		9,450.38	37.80
5201	POSTAGE	3,000.00		1,406.03		1,593.97	53.13
5203	TELEPHONE	46,000.00		36,273.48		9,726.52	21.14
5300	FACILITY INSURANCE	86,208.00		86,208.00			
5305	VEHICLE INSURANCE	13,680.00		13,680.00			
5501	TRAVEL EXPENSES	12,000.00		122.84		11,877.16	98.97
5801	DUES & SUBSCRIPTIONS	4,000.00		4,818.00		818.00-	20.45-
6001	OFFICE SUPPLIES	35,000.00		19,614.49		15,385.51	43.95
6002	FOOD						
6003	PRESCRIPTION DRUGS	706,965.00		338,893.70		368,071.30	52.06
6004	MEDICAL SUPPLIES	85,000.00		92,641.33		7,641.33-	8.98-
6005	LAUN, HOUSEKEEPING & JANIT SUP	90,000.00		130,735.78		40,735.78-	45.26-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
6006	LINEN SUPPLIES	20,000.00		13,198.52		6,801.48	34.00
6007	REPAIR & MAINTENANCE SUPPLIES	147,100.00		133,168.15		13,931.85	9.47
6008	VEHICLE FUEL	40,000.00		7,387.73		32,612.27	81.53
6009	VEHICLE MAINTENANCE	32,000.00		3,225.29		28,774.71	89.92
6010	POLICE SUPPLIES	50,000.00		34,207.08		15,792.92	31.58
6011	UNIFORMS-OFFICERS	35,000.00		8,272.58		26,727.42	76.36
6012	FOOD SERVICE SUPPLIES	20,000.00		5,545.78		14,454.22	72.27
6013	COMPUTER/TECHNOLOGY SUPPLIES	146,000.00		129,175.48		16,824.52	11.52
6016	PERSONAL SUPPLIES INMATES	85,000.00		55,866.80		29,133.20	34.27
6017	WEARING APPAREL INMATES	35,000.00		24,026.44		10,973.56	31.35
6018	BED RENTALS-OTHER FACILITIES	250,000.00		28,850.00		221,150.00	88.46
7002	TRAINING	121,000.00		92,671.64		28,328.36	23.41
7003	FIREARMS RANGE						
8000	LAND						
8001	EQUIPMENT	19,000.00		20,990.00		1,990.00-	10.47-
8002	FURNITURE & FIXTURES						
8003	COMPUTER HARDWARE	93,980.00		94,551.07		571.07-	.60-
8004	COMPUTER SOFTWARE	125,000.00				125,000.00	100.00
8005	MOTOR VEHICLES	99,000.00		87,913.36		11,086.64	11.19
8006	FACILITY IMPROVEMENTS			9,631.26		9,631.26-	
8007	S.A.W. RANGE						
8021	EQUIPMENT (COVID GRANT)			17,493.38		17,493.38-	
8210	DEPRECIATION EXPENSE						
8211	LOSS ON DISPOSAL OF FIXED ASSE						
8999	OTHER						
9110	REDEMPTION OF PRINCIPAL	1,085,000.00				1,085,000.00	100.00
9150	INTEREST EXPENSE-BONDS	871,528.00		871,528.13		.13-	
9210	OPERATING RESERVE						
9220	REPAIR & REPLACEMENT RESERVE						
9230	MOTOR VEHICLE RESERVE						
9240	COMPUTER EQUIPMENT RESERVE			39,320.00		39,320.00-	
9250	OPEB RESERVE						
	OPERATIONS	22,399,174.00		16,044,754.26		6,354,419.74	28.36
033030							
0000	**DCJS/JAIL MENTAL HEALTH PROG						
3100	PERSONNEL			69,284.75		69,284.75-	
3110	CONSULTANT			58,275.00		58,275.00-	
3900	INDIRECT COSTS			13,215.31		13,215.31-	
5501	TRAVEL						
6015	SUPPLIES/OTHER			10,351.68		10,351.68-	
8001	EQUIPMENT			6,904.65		6,904.65-	
	**DCJS/JAIL MENTAL HEALTH PROG			158,031.39		158,031.39-	
	--FUND TOTAL--	22,399,174.00		16,202,785.65		6,196,388.35	27.66

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	** MIDDLE RIVER REG.JAIL AUTH.**					
	CASH					
100-0200	OPERATING CASH	231.80-	5.63-			5.63-
100-1204	BANK OF AMERICA-LGIP	107,657.12	107,810.20			107,810.20
100-1305	FIRST BANK-MRRJA	5,784,197.45	10,713,458.57			10,713,458.57
100-1307	WELLS FARGO BOND ESCROW-MRRJA					
100-1308	US BANK DEBT RES 2014 BONDS-MRRJA	3,089,568.13	2,619,177.44			2,619,177.44
100-1399	AUDIT MARKET VALUE ADJ					
100-1522	UNION FIRST MARKET-MM-MRRJ	1,684,675.82	1,687,475.99			1,687,475.99
	CASH	10,665,866.72	15,127,916.57			15,127,916.57
	ACCOUNTS RECEIVABLE					
130-3100	ACCOUNTS RECEIVABLE	1,434,190.80	53,919.28			53,919.28
130-3101	ACCOUNTS RECEIVABLE-REIMBURSEMENT					
	ACCOUNTS RECEIVABLE	1,434,190.80	53,919.28			53,919.28
	DUE FROM DOC					
131-3120	DUE FROM DOC					
	DUE FROM DOC					
	NET PENSION ASSET					
135-3100	NET PENSION ASSET	3,202,390.00	3,175,728.00			3,175,728.00
	NET PENSION ASSET	3,202,390.00	3,175,728.00			3,175,728.00
	DEFERRED OUTFLOWS OF RESOURCES					
160-8270	DEFERRED OUTFLOWS-PENSION PLAN	883,164.00	1,328,045.00			1,328,045.00
160-8280	DEFERRED OUTFLOWS-GLI OPEB	131,350.69	248,516.51			248,516.51
160-8290	DEFERRED OUTFLOWS-HI OPEB	45,568.00	379,952.00			379,952.00
	DEFERRED OUTFLOWS OF RESOURCES	1,060,082.69	1,956,513.51			1,956,513.51
	FIXED ASSETS					
190-2510	CONSTRUCTION IN PROGRESS					
190-3550	FIXED ASSETS-LAND	612,500.00	612,500.00			612,500.00
190-3551	FIXED ASSETS-BUILDING	45,279,812.29	45,279,812.29			45,279,812.29
190-3552	FIXED ASSETS-EQUIPMENT	4,682,003.91	5,243,919.51			5,243,919.51
190-3559	ACCUMULATED DEPRECIATION	14,881,000.57-	16,131,899.64-			16,131,899.64-
	FIXED ASSETS	35,693,315.63	35,004,332.16			35,004,332.16
	TOTAL ASSETS	52,055,845.84	55,318,409.52			55,318,409.52
	ACCOUNTS PAYABLE					
200-7100	ACCOUNTS PAYABLE	114,265.67-	114,631.31-			114,631.31-
	ACCOUNTS PAYABLE	114,265.67-	114,631.31-			114,631.31-
	ACCRUED LEAVE					
201-6535	ACCRUED LEAVE	891,972.80-	720,027.14-			720,027.14-
201-6536	ACCRUED LEAVE-OPEB	1,486,000.00-	2,562,000.00-			2,562,000.00-
201-6537	NET GLI OPEB LIABILITY	520,535.00-	582,858.00-			582,858.00-
	ACCRUED LEAVE	2,898,507.80-	3,864,885.14-			3,864,885.14-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
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	ACCRUED INTEREST					
202-7300	ACCRUED INTEREST	233,256.15-	220,212.60-			220,212.60-
	ACCRUED INTEREST	233,256.15-	220,212.60-			220,212.60-
	DEFERRED INFLOWS OF RESOURCES					
210-8270	DEFERRED INFLOWS-PENSION PLAN	1,078,819.00-	1,087,190.00-			1,087,190.00-
210-8280	DEFERRED INFLOWS-GLI OPEB	109,000.00-	147,063.00-			147,063.00-
210-8290	DEFERRED INFLOWS-HI OPEB	34,000.00-	30,000.00-			30,000.00-
	DEFERRED INFLOWS OF RESOURCES	1,221,819.00-	1,264,253.00-			1,264,253.00-
	EMPLOYEE FUND					
230-8200	FUNDS HELD FOR EMPLOYEE FUND	10,760.21-	8,488.15-			8,488.15-
	EMPLOYEE FUND	10,760.21-	8,488.15-			8,488.15-
	BOND PAYABLE					
250-6530	BOND PAYABLE	19,065,000.00-	17,980,000.00-			17,980,000.00-
250-6531	BOND PREMIUM	2,918,013.70-	2,709,584.15-			2,709,584.15-
	BOND PAYABLE	21,983,013.70-	20,689,584.15-			20,689,584.15-
	TOTAL LIABILITIES	26,461,622.53-	26,162,054.35-			26,162,054.35-
	FUND BALANCE					
300-9900	FUND BALANCE	25,594,223.31-	24,744,253.87-			24,744,253.87-
	FUND BALANCE	25,594,223.31-	24,744,253.87-			24,744,253.87-
	TOTAL PRIOR YR FUND BALANCE	25,594,223.31-	24,744,253.87-			24,744,253.87-
	TOTAL REVENUE		20,614,886.95-			20,614,886.95-
	TOTAL EXPENDITURE		16,202,785.65			16,202,785.65
	TOTAL CURRENT FUND BALANCE					4,412,101.30-
	TOTAL LIABILITIES AND FUND BALANCE		55,318,409.52-			55,318,409.52-

**MIDDLE RIVER REGIONAL JAIL
EXECUTIVE SUMMARY
MAY 20, 2021**

SUBJECT: Inmate Records Jail Board Report

BACKGROUND: The Inmate Records information is a summary of the information in our Offender Management System. This information is transmitted to the State of Virginia on a daily basis. It is then reconciled and certified each month through a system known as LIDS.

DISCUSSION: The information included in this report is a snapshot of the offender information on the date and time of this report, May 20, 2021 at 08:48 am. This information is continuously changing. The number of people on HEM/HEI will differ between Inmate Records and Community Corrections. This difference is due to several people who were bonded on their charges and in home monitoring was a condition of their bond. Inmate Records is not able to count those who were released on their charges. We can only count the people who are on the HEI program and still being held on their charges.

Total Inmate Population	696		
Male Inmates	556		80%
Female Inmates	140		20%

Category	# of Inmates	% of Total
Awaiting Trial	295	42.39
Totally Sentenced	272	39.08
Partially Sentenced	118	16.95
Awaiting Programs	1	0.14
Awaiting Appeal	1	0.14
Convicted but not Sentenced	9	1.30
Drug Court Sanction – Pre-Trial	0	00.0
In Hospital	0	00.0

Department of Corrections Responsible Inmates

Number of days since last Sentenced	SAW	Rockingham Harrisonburg	Others	Total
90+	40	45	1	86
60 – 90	6	10	0	16
30 – 60	21	12	0	33
<30	21	6	0	27
Sentence includes CCAP	0	1	0	1
Total	88	74	1	163
% of Total Population	12.64	10.63	.14	23.41

MIDDLE RIVER REGIONAL JAIL

EXECUTIVE SUMMARY

SUBJECT: Inmate Records Jail Board Report

Work Release

Local Work Release (RC 26)	0
DOC Work Release (RC 28)	1
Total	1

***These numbers are included in the Jurisdiction Totals

HEM/HEI

Home Electronic Incarceration (RC 80)	53
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***These numbers are included in the Jurisdiction Totals

LOCAL Inmates by Jurisdiction

Locality Code	Jurisdiction	Total
015	Augusta	290
091	Highland	4
165	Rockingham	101
660	Harrisonburg	24
790	Staunton	158
820	Waynesboro	115

Other Virginia Jurisdictions – Non-Contract Holds

Locality Code	Jurisdiction	Total
125	Nelson	1
127	New Kent	1
163	Rockbridge	1
700	Newport News	1

CONCLUSION: We are actively trying to reduce the in-house population because of our overcrowding situation. During the months of April and May a total of 205 male inmates and 10 Female inmates were transferred to the Department of Corrections. During the months of April and May a total of 65 inmates have been transferred in from Rockingham, 61 of which still remain in MRRJ custody. Our headcount on December 31, 2020 was 856. Our current headcount is 696. That is a reduction of 160 inmates.

ACTION OFFICER: Tami Bird, LIDS Tech

EXECUTIVE SUMMARY #ES-2021-039

MIDDLE RIVER REGIONAL JAIL
Executive Summary
May 18, 2021

SUBJECT: Community Corrections Quarterly Review

BACKGROUND: The Community Corrections Department is divided among Work Force, Work Release, and Home Electronic Monitoring.

DISCUSSION: Due to the COVID 19, MRRJ restarted the Home Electronic Monitoring and Home Electronic Incarceration Program to accommodate the need for bed space in the facility in anticipation of a quarantine.

1. The Home Electronic Monitoring inmates are not Allowed to work. MRRJ monitors them and reports any issues to Blue Ridge Court Services or the courts.
2. The Home Electronic Incarceration inmates are allowed to work. They are charged a supervision fee (\$20/day), a one-time admin fee of \$25, drug test (\$1.89 each), and they must pay their court fines and or child support.

HEM/HEI INMATES

LOCALITY	MALE	FEMALE
Augusta County	26	15
Rockingham	6	2
Harrisonburg	3	0
Staunton	9	4
Waynesboro	10	3
Buena Vista	0	0
TOTAL	54	24
Total HEM/HEI Inmates: 78		

Below are the HEM/HEI participants broken down by Bond status and Custody status by Locality.

Locality	Bond	Custody
Augusta County	12	29
Rockingham	1	7
Harrisonburg	0	3
Staunton	5	8
Waynesboro	7	6
Buena Vista	0	0
Total HEM/HEI Inmates: 78	25	53

Middle River Regional Jail**SUBJECT:** Community Corrections Quarterly Review

We started allowing HEI inmates to go to a paying job on July 20 after approval from Commonwealth, Courts, and VADOC. MRRJ currently has 49 HEI inmates that are working a paying job and/or are required to pay for program participation.

LOCALITY	MALE	FEMALE
Augusta County	14	12
Waynesboro	4	2
Rockingham County	5	2
Harrisonburg	3	0
Staunton	4	3
Buena Vista	0	0
TOTAL	30	19
TOTAL HEI AT WORK: 49		

Action Officer: Lisa McCray
Executive Summary # ES-2021-040

MIDDLE RIVER REGIONAL JAIL
VACANCY REPORT

MRRJ has the following vacancies as of June 1, 2021:

Sworn	23 (10 EC positions on hold)
Nurse	2 (Both positions have been offered and accepted for July 1, 2021)

**MIDDLE RIVER REGIONAL JAIL
EXECUTIVE SUMMARY**

May 24, 2021

SUBJECT: Superintendent Report

BACKGROUND: Update on MRRJ activities.

DISCUSSION: MRRJ staff continue to work collaboratively on a number of issues. A summary of key decision points in addition to those outlined in the referenced Executive Summary:

- MRRJ conducted promotion process (1 Lieutenant, 2 Sergeants and 3 Corporals).
- About 50% of staff have been vaccinated.
- Vaccine Clinic conducted for inmate population; about 48% of inmate population took the vaccine.
- MRRJ now has vaccine on hand for inmates and staff. Medical staff have been trained to administer. Periodic clinics are planned.
- MRRJ signed MOA with Valley Community Service Board to partner on establishing a Medication Assisted Treatment Program. This program will target inmates that have a history of Opioid use that were within 30-60 days of release. The goal is to have the inmates on medication to deter future Opioid use after release and continued treatment with VCSB. Program is funded by grant received by VCSB.
- MRRJ transferred 180 inmates to VADOC in April 2021.
- MRRJ has had two transfers to VADOC in May 2021 (16 males and 10 females). MRRJ has less than 90 inmates that are eligible for transfer to VADOC.
- MRRJ has reduced the number of beds available in all 6 male dormitory housing from 250% capacity to 200% capacity in each male dormitory.
- Operational procedures changes:
 1. MRRJ continues to maintain a step-down screening process for new intakes that was implemented February 1, 2021.
 2. MRRJ continues to maintain a staff monitoring program effective February 15, 2021. All staff rapid tested for COVID-19 once per week. Per Dr. Kornegay staff that are fully vaccinated no longer need to be monitored with weekly rapid tests effective March 29, 2021.
 3. MRRJ has resumed transferring inmates from the Harrisonburg/Rockingham Jail effective April 1, 2021.
 4. MRRJ is not housing any inmates at any other jails at this time.

CONCLUSION: Staff continue to keep the Board, Court, and Public informed.

RECOMMENDATION: None.

ACTION OFFICER: J. L. Newton, CJM
Superintendent

EXECUTIVE SUMMARY #ES-2021-044

MIDDLE RIVER REGIONAL JAIL

Executive Summary

Date: May 20, 2021

SUBJECT: 2nd Quarter 2021 Program Report for Authority Board

BACKGROUND: Program Department will report each quarter on programs and services provided to the inmates.

DISCUSSION: Report is more condensed and focused on only data than the annual Program Report that is sent to the courts. Included are short descriptions of the programs along with attendance and completion rates.

Education Programs: The GED program has installed all of the new equipment and software and has filled all seats. We have one female who will take all four GED subject tests during the first week of June and one male who will take three of the four GED subject tests in early June.

GED (Males)

- 10 total participants
- 3 quit or never attended
- 2 transferred to DOC

GED (Females)

- 7 total participants
- 3 quit or never attended

Addictions Programs: The program is 24 weeks long (*Breaking the Cycle of Addiction*). Due to the structure of the program, new students are not able to join until the current session is completed. The program has not been running long enough this session for anyone to have completed the block of instruction. The mass DOC transfer contributed to the roster being depleted. New students were added to fill the class openings.

Males

- 15 total participants
- 1 removed for disciplinary reasons
- 7 released to DOC or time served

Females

- 22 total participants
- 1 removed for disciplinary reasons
- 10 quit

Thought Process and Behavior Programs: *Dialectical Behavior Therapy* is a cognitive behavior therapy class taught by Mental Health Professionals from Valley Community Services Board. Its main goals are to teach people how to live in the moment, cope healthily with stress, regulate emotions, and improve relationships with others. As with our other classes, the DOC mass transfers depleted the class rosters, but the open spots were filled by other students.

Males

- 17 total participants
- 1 quit

MIDDLE RIVER REGIONAL JAIL

SUBJECT: Programs Report 2nd Quarter

- 1 removed for disciplinary reasons
- 6 released to DOC or time served

Females

- 11 total participants
- 5 quit
- 2 transferred to DOC
- 1 removed for disciplinary reasons

Therapy Dog Program – our weekly Therapy Dog Program has resumed. Two dogs and their handlers are visiting the male special needs pod and two dogs and their handlers are visiting the female special needs pod.

Re-Entry (Mental Health Grant): Under our Mental Health grant, we were able to give emergency housing assistance to those being released who were on the Mental Health caseload while incarcerated.

- 2 people were assisted with emergency housing
 - 1 person housed for April 2021 totaling \$1663.47
 - At this time there have been no expenditures for May 2021.

Upcoming Programs:

- Court Services is scheduled to hire their new Re-Entry staff in June. Monthly Re-Entry workshops will resume in July.
- DMV Connect whenever the program resumes to make photo IDs for inmate population as well as staff.
- Re-Entry Program in collaboration with Commonwealth Attorney M. Garst for women returning to the Rockingham/Harrisonburg area. (this program will be mirroring the current Program at Rockingham)
- The Career Readiness Program scheduled to begin in July and Logistics Class slated for October. (Both Programs have connections with outside employers who give interviews to those who complete the program. In the past, we have had graduates gain employment through the program once they are released.
- Medication Assisted Treatment (MAT) Program for inmates. Medication is Vivitrol. MOU signed May 3, 2021 with Valley Community Service Board. Targeted population are inmates who anticipated release date is within 30 days from MRRJ following completion of their sentence.
- Virginia Department of Behavior and Health Services (DBHDS). MRRJ is working in collaboration with Valley Community Service Board on a Grant for Fiscal year 2022 for purposes of expanding Forensic Discharge Planning Services to persons with Serious Mental Illness (SMI) in Local and Regional jails in Commonwealth of Virginia.

RECOMMENDATIONS: The quarterly Program Report is designed to be sent to the Authority Board so they can quickly get a good idea of what services and programs MRRJ is providing to the inmates.

ENCLOSURES: 2nd Quarter 2021 Program Report

ACTION OFFICER: John Lilly, Chief of Inmate Programs

EXECUTIVE SUMMARY # ES-2021-043

Middle River Regional Jail Authority Net Position Policy

A. Overview

The Middle River Regional Jail Authority desires to maintain the financial operation of the Middle River Regional Jail in a manner consistent with sound financial management principles. Such principles may include guidelines and criteria recommended by rating agencies, bond insurance firms, and best practices recommended by governmental accounting organizations.

Compliance with the Net Position Policy will be reviewed in conjunction with the budget process, audit process, and upon changes made to the budget throughout the fiscal year.

B. Net Position

Net assets are required or may be reserved as restricted or unrestricted net assets for the following reasons:

- Debt Service Reserve shall be a restricted reserve equal to not less than the annual principal and interest payment on outstanding debt or an amount as required by bond covenants on any outstanding debt issue.
- Operating Reserve Fund for operations shall be maintained equal to not less than 60 days of the projected annual budget less debt service as required by the Service Agreement.
- Repair & replacement reserves shall be a minimum of \$1,500,000, based on net funds available.
- Reservations of appropriations for the continuation of existing projects funded by the prior year budget.
- Encumbrances outstanding at the close of the fiscal year.
- Reservations for funding the Capital Improvement Plan.

C. Restricted Net Position

Restricted Net Assets include amounts that have constraints placed on their use by external sources such as creditors for debt covenants or laws or other regulations from other governments. The source of the restriction is outside the government and cannot be changed by the Authority. Restricted net assets are not addressed in the Service Agreement; therefore, allocations of restricted net assets will be determined by the Authority in compliance with any external requirements.

A Debt Service Reserve shall be established per the following guidelines:

- a. The Debt Service Reserve will be considered a Restricted Net Asset to have sufficient funds available for the payment of one year's worth of principal and interest on all outstanding debt in compliance with any bond covenant requirements.
- b. Per the Service Agreement, Amended July 1, 2015, if the Authority lacks sufficient funds to pay scheduled Debt Service on the Bonds and Notes, or to pay any debt service reserve funding requirements, the Authority will promptly notify the Member Jurisdictions of the amount of such insufficiency. Upon such notification, the Member Jurisdictions each agree to pay their share based on the percentage share for the locality calculated for the fiscal year, per the Service Agreement, Section 5.1(B).

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- c. At a minimum, the amount of the Debt Service Reserve shall be equal to the annual principal and interest payments due on outstanding debt obligations.
- d. The Debt Service Reserve shall be established as a separate account or in a trust account required by any bond covenant.

D. Unrestricted Net Position

Unrestricted net assets are not addressed in the Service Agreement; therefore, allocations of unrestricted net assets will be determined by the Authority following the guidelines of this policy.

The Unrestricted Net Position balance shall be equal to the amount as reported in the annual financial report at the close of the fiscal year. Unrestricted net assets shall be used for purposes of unanticipated expenditures during the fiscal year, and to meet required operating and capital reserves.

The Authority grants approval to the Authority Finance Committee to transfer funds between the Unrestricted Net Asset Reserves based on the operational and capital needs of the facility. Reserve Funds that may be needed in a timely manner can be approved by the Finance Committee and will be appropriated in a subsequent budget amendment.

After the close of the fiscal year, the Authority Finance Committee shall:

- Review the unrestricted net position balance.
- Determine that the cash flow of the Authority is adequate to fund the next year's operations.
- Determine reservations of net assets in accordance with this policy.
- Funds in excess of the Debt Service Reserve, the Operating Reserve Fund, and carry forward appropriations and encumbrances unexpended at fiscal year-end, shall be given first consideration to fund the Repair and Replacement Reserves and then consider the balance for the Capital Improvement Plan.

I. Operating Reserve Fund

1. Per the Service Agreement, effective July 1, 2015, the Authority shall establish an Operating Reserve Fund in each of its Annual Budgets in an amount equal to not less than 60 days of its projected annual operating budget for each year less debt service.
 - a. The Operating Reserve Fund shall be considered an Unrestricted Net Asset.
 - b. The Operating Reserve Fund will be used to cover periods of revenue shortfall if the Authority's revenues are not sufficient to cover its Net Operating Expenses.

II. Repair and Replacement Reserves

1. The Authority shall establish and maintain Repair and Replacement Reserves for capital assets.
 - a. The Repair and Replacement Reserves shall be considered an Unrestricted Net Asset.
 - b. Appropriations from these reserves should be planned and require approval of the Authority during the annual budget process.
 - c. These reserves may also be appropriated for unanticipated emergency repairs or replacements during the fiscal year, not funded in the annual budget.

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- d. The Authority should replenish these reserves within a three-year time period. If the reserves cannot be funded through Unrestricted Net Position, the Authority should plan to replace the reserves during the annual budget process.
- e. These reserves are categorized as:
 - i. \$600,000 Mechanical Systems Reserve to include heating/cooling /ventilation systems and generators.
 - ii. \$500,000 Building Maintenance Reserve to include replacement of major components of the facility including but not limited to the ceilings, roof repairs/replacements, lighting, floors, sidewalks, paving, electrical systems, plumbing systems, fire alarm systems.
 - iii. \$350,000 Technology Reserve to include the purchase of servers, network infrastructure systems, software, communication systems to include radios and telephones, technology systems for security systems.
 - iv. \$50,000 Vehicle/Equipment Reserve to include transportation vans, vehicles, grounds equipment, laundry and kitchen equipment.

Approved: June 1, 2021

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Middle River Regional Jail Net Assets Policy

A. Overview

The Authority desires to maintain the financial operation of the Middle River Regional Jail in a manner consistent with sound financial management principles. Such principles may include guidelines and criteria recommended by rating agencies and bond insurance firms.

Compliance with net asset policy will be reviewed in conjunction with the budget process, audit process and upon changes made to the budget throughout the fiscal year.

B. Reserved net assets

Net assets may be reserved for the following reasons:

- Reservations for the continuation of existing projects funded by the prior year budget.
- Reservations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.
- Reservations to maintain compliance with debt covenants from outstanding revenue bonds. The following additional restrictions currently apply:
 - Reserve for operations shall be maintained equal to 60 days of the projected annual budget less debt service.
 - Repair & replacement reserve shall be a minimum of \$250,000.

C. Unreserved-undesignated net assets

Unreserved net assets shall be used for purposes of unanticipated expenditures, to provide for cash flow reserves during the fiscal year due to the timing difference between the receipt of revenues and disbursement of expenditures, and to meet desired reserves.

Per the Service Agreement, as amended June 2003, if the Authority lacks sufficient funds to pay scheduled debt service on the bonds, the Authority will promptly notify the member jurisdictions of the amount of such insufficiency. Annual surplus allocations are not addressed in the Service Agreement, therefore, surplus allocations will be determined by the Authority following the guidelines of this policy.

After the close of the fiscal year, the Authority will:

- Review positive variances of revenues over expenditures.
- Determine that the cash flow of the Authority is adequate to fund the next year's operations.

- Determine reservations of net assets in accordance with section B above.
- If the above requirements are satisfactory, the Authority will refund the members 2/3 of the positive variance remaining. Such refund will be reflected on the second, third and fourth quarterly billings to the members.
- If the above requirements are satisfactory, remaining 1/3 of the positive variance will be allocated 75% to the future expansion reserve and 25% to the operating reserve within the Middle River Regional Jail fund.

**MIDDLE RIVER REGIONAL JAIL
Expansion and Renovation Summary
May 27, 2021**

Item	Description	Square Footage	CONSTRUCTION COST ESTIMATE	TOTAL PROJECT COST ESTIMATE	Priority
Renovation					
Renovation	Water Heater	200,000	\$ 1,000,000	\$1,216,727	
Renovation	Lighting	200,000	\$ 2,000,000	\$2,433,454	
Renovation	Lobby Security	150	\$ 27,953	\$37,161	
Renovation	Professional Visitation	1,576	\$ 157,600	\$224,852	
Renovation	Food Services	896	\$ 89,600	\$127,835	
Renovation	Mental Health Office	2,891	\$ 144,550	\$236,589	
	Subtotal		\$ 3,419,703	\$ 4,276,619	
Expansion					
Support Services	Warehouse and Maintenance	4,254	\$ 867,696	\$1,135,027	
	Subtotal	4,254	\$ 867,696	\$ 1,135,027	
Expansion					
Support Services	Inmate Medical Unit	7,900	\$ 3,048,347	\$ 3,786,277	
Support Services	Inmate Laundry	2,500	\$ 964,667	\$ 1,198,189	
Support Services	Administration Space	5,100	\$ 1,967,920	\$ 2,444,305	
Support Services	Inmate Food Service	3,500	\$ 1,350,534	\$ 1,677,464	\$ 9,106,236
	Subtotal (indicated as 24,320 SF on plan)	19,000	\$ 7,331,468	\$9,106,236	
Administration	Financial Software		\$ 575,000	\$ 575,000	
	Subtotal		\$ 575,000	\$ 575,000	
Total			\$ 12,193,866	\$ 15,092,881	
Total without software			\$ 11,618,866	\$ 14,517,881	

THIS IS CONSTRUCTION COST

THIS IS TOTAL PROJECT COST

**MIDDLE RIVER REGIONAL JAIL
Expansion and Renovation Summary
May 27, 2021**

VADOC PART I FORMULA

Community Custody Facility

	A1	A2	A3	A5	A6	A7	E1	F1	TOTAL
MEANS COSTS (2019 Const Cost Data)							WEST ADMIN SUPP 1st	MAINT/ WARE FULL	PER SF
MARSHAL & SWIFT MULTIPLIER	X								
MEDIAN COST PER SQ FT	=								PER SF
INFLATION (Nov 2019 to January 2023 - 38 months)	**								PER SF
INFLATED MEDIAN COST PER SQ FT									PER SF
200 INMATES @ 250 SQ FT EA = 50,000 SF; use actual S X	X								SF
MEDIAN CONSTRUCTION COST :	=								
**4% to Nov 2020, 4% to Nov 2021, 3.25% to Nov 2022, 1% to Jan 2023 =									12.79%

Expansion of Existing Jail

MEANS COSTS (2019 Const Cost Data)							311.50	311.50	PER SF
MARSHAL & SWIFT MULTIPLIER	X						1.06	1.06	
MEDIAN COST PER SQ FT	=						330.44	330.44	PER SF
INFLATION (Nov 2019 to January 2023 -38 months)	**						42.27	42.27	PER SF
INFLATED MEDIAN COST PER SQ FT							372.71	372.71	PER SF
200 INMATES @ 400 SQ FT EA = 80,000 SF	X						19,000	4,254	SF
MEDIAN CONSTRUCTION COST :	=						\$7,081,468	\$1,585,392	\$8,666,859
**4% to Nov 2020, 4% to Nov 2021, 3.25% to Nov 2022, 1% to Jan 2023 =									12.79%

PLANNING STUDY PROJECT ESTIMATE

(EXCLUSIVE OF BONDS OR FINANCING)

	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	LOCALITY REQUESTED COST	
PART I - PROJECT CONSTRUCTION COSTS										
BUILDING CONSTRUCTION COST	52,160,227	0	0	0	0	0	7,081,468	1,585,392	\$8,666,859	
SITEWORK (1.5 ACRES @ \$350,000/ACRE = \$875,000)	875,000						150,000	75,000	\$225,000	
PART I PROJECT CONSTRUCTION COSTS SUBTOTAL:	53,035,227	0	0	0	0	0	7,231,468	1,660,392	\$8,891,859	
PART II - PROJECT SPECIFIC COSTS										
~CREDIT FOR COST OF OUTDOOR RECREATION AREAS	-3,923,506									
~CREDIT FOR COST OF MAINTENANCE & WAREHOUSE	-792,696							-792,696	-792,696	
~GEN POP HOUSING - FUTURE BUNKING (program SF)	25,135,856								0	
~EDUCATION-MULTI-PURPOSE - FUTURE BUNKING (prog SF)	721,564								0	
WATER HEATER UPGRADE	1,000,000	1,000,000							1,000,000	
LIGHTING UPGRADE	2,000,000		2,000,000						2,000,000	
RENOVATION OF EXISTING JAIL - PUBLIC LOBBY	27,953			27,953					27,953	
RENOVATION OF EXISTING JAIL - VISITATION	157,600				157,600				157,600	
RENOVATION OF EXISTING JAIL - MENTAL HEALTH ADMIN	144,550					144,550			144,550	
RENOVATION OF EXISTING JAIL - FOOD SERVICES	89,600						89,600		89,600	
UTILITY RELOCATION	400,000							100,000	100,000	
PART II PROJECT SPECIFIC COSTS SUBTOTAL:	24,960,922	1,000,000	2,000,000	27,953	157,600	144,550	89,600	100,000	-792,696	\$11,618,867
PART III - OTHER PROJECT COSTS										
A/E FEES (8% PART I + PART II CREDITS AND FUT BUNK)	5,934,116	0	0	0	0	0	578,517	69,416	647,933	
A/E FEES (12% PART II - PART II CREDITS AND FUT BUNK)	458,364	120,000	240,000	3,354	18,912	17,346	10,752	12,000	0	422,364
CBCP / PLANNING STUDY	139,515	NOT INCL	NOT INCL	NOT INCL	NOT INCL	NOT INCL	NOT INCL	NOT INCL	NOT INCL	0
VALUE ENGINEERING STUDY	50,000	5,606	11,212	157	883	810	502	27,587	3,243	50,000
FF&E (\$20/SF) INCLUDING COST OF SERVICES	4,343,060			3,000	31,520	57,820	17,920	380,000	85,074	575,334
COMMUNICATIONS/DATA EQUIPMENT (\$1/SF)	139,949	0	0	150	1,576	2,891	896	19,000	4,254	28,767
TEST BORINGS/TESTING/SPEC INSP (1% of Construction)	530,352	0	0	0	0	0	0	72,315	16,604	88,919
SURVEY, TOPO & UTILITY LOCATOR	30,000	0	0	0	0	0	0	20,000	10,000	30,000
PRINTING & REPRODUCTION	10,000	1,121	2,242	31	177	162	100	5,517	649	10,000
PERMITS, FEES & CONNECTION CHARGES (1% of Construction)	521,602	10,000	20,000	280	1,576	1,446	896	73,315	8,677	116,189
PART III OTHER COSTS SUBTOTAL:	12,156,959	136,727	273,454	6,972	54,644	80,475	31,067	1,188,251	197,916	1,969,505
CONTINGENCY (8% OF PART I AND PART II)	6,239,692	80,000	160,000	2,236	12,608	11,564	7,168	586,517	69,416	929,509
TOTAL CONSTRUCTION COSTS:	96,392,799	1,216,727	2,433,454	37,161	224,852	236,589	127,835	9,106,236	1,135,027	14,517,881
TOTAL PROJECT COST :	\$96,392,799	\$1,216,727	\$2,433,454	\$37,161	\$224,852	\$236,589	\$127,835	\$9,106,236	\$1,135,027	\$14,517,881
25% of TOTAL PROJECT COST		\$304,182	\$608,364	\$9,290	\$56,213	\$59,147	\$31,959	\$2,276,559	\$283,757	3,629,470

Motion: I move that the Middle River Regional Jail Authority Board approve improvement project as described.

Focus on repairing and updating the existing facility.

This motion, if approved, would only authorize the Superintendent to engage bond counsel and financial advisors, as necessary, and to contract with Mosely Architects for the formal design and project management services on behalf of the Authority, subject to member locality approval as required by the Middle River Regional Jail Authority Service Agreement. While significantly reduced in scope from the initial project under consideration, this project is targeted to meet the Jail's most urgent needs, and is supported by the Community Based Corrections Plan previously approved by this Board and by the State Board for Local and Regional Jails. It is not intended to allow for additional beds.

Renovation of existing facility

1. Water Heater Upgrade
2. Lighting Upgrade
3. Improve approximately 150 square feet of Lobby Security
4. Build out approximately 1,576 square feet of additional Professional visitation
5. Renovate approximately 2,891 square feet of Mental Health Office Space.

Additional/New Support Services

1. Construct approximately 13,500 square feet of Inmate Medical Unit
2. Construct approximately 2,100 square feet for Inmate Laundry
3. Add approximately 6,200 square feet of Additional Administrative Space
4. Add approximately 3,100 square feet of Food Service Space
5. Add approximately 4,200 square feet of Warehouse Space

It is anticipated that this work would not exceed **\$14.5**, in costs, plus issuance costs and any additional debt service reserve and or operating reserve required from the lending authority.

With this motion I request that Jail Administration confirm with the state that the 25% state funding that is in the state budget will apply to this project concept.